

East Coast Bays Hockey Club

Constitution

Definitions:

“ECB” shall stand for East Coast Bays Hockey Club

“NHHA” shall stand for North Harbour Hockey Association

“The Committee” refers to the elected ECB representatives for the season

“The Club” refers to East Coast Bays Club

“NZHF” shall stand for New Zealand Hockey Federation

1. NAME

- 1.1 The name of the Club shall be East Coast Bays Hockey Club Incorporated.

2. OBJECTIVES OF ECB HOCKEY CLUB

- 2.1 To provide for and encourage Club players to play amateur competitive hockey under NHHA auspices.
- 2.2 To provide for Club players to play other forms of amateur hockey.
- 2.3 To encourage the development of technical hockey skills for all players.
- 2.4 To encourage a friendly and social atmosphere for all members.
- 2.5 To raise, invest and manage the monies of the Club for the benefit of all club members and as best determined by the Committee of ECB.

3. COLOURS

- 3.1 ECB colours shall be black and white

4. ECB MEMBERSHIP

- 4.1 **ECB Membership** shall consist of hockey players who shall be:
 - i. Male or Female
 - ii. People may apply to become members by filling in an application form. This application form should be returned to the secretary of ECB.
 - iii. The Committee shall approve membership.
 - iv. All members must supply written personal contact details.
 - v. Members pay an annual subscription fee as determined by the Committee.
 - vi. A financial member shall be those who have paid an annual subscription by 31 December in any year.
 - vii. Membership will lapse on registration or after a period of 1 year during which the annual subscription remains unpaid.
- 4.2 **Life Membership:** Any past or present member of the Club may be elected a life member of ECB. Life membership shall be awarded only for long and outstanding service to the club and not for any monetary consideration. A nominee shall have been proposed by a financial club member and be elected at a general meeting of the club by a minimum of 75% of the vote cast. Life members shall be entitled to all privileges of the Club.
- 4.3 **Honorary Membership:** Any past member who wishes to become an honorary member may pay an annual fee, decided on at a general meeting.

5. AFFILIATION

- 5.1 The Club shall be affiliated to the North Harbour Hockey Association Inc and shall adopt the rules as approved by that body.

6. OFFICERS

- 6.1 The officers of the Club shall consist of:
 - i. President
 - ii. Secretary
 - iii. Treasurer
 - iv. Committee Members
- 6.2 Each of the officers of the Club shall be elected at the Annual General Meeting of the Club and shall hold office until the close of the next Annual General Meeting of the Club PROVIDED THAT:
 - i. All or any of the officers may be removed and new officers elected at any general meeting of the Club called for that purpose.
 - ii. If, at any general meeting, there is insufficient candidates for the officer positions, then the Committee may co-opt further members to fill any vacancies.
 - iii. With the exception of the positions of Secretary and Treasurer which may be combined, no person shall hold more than one office at any one time.
- 6.3 Nominations for these positions can be taken from the floor at an AGM.

7. MANAGEMENT OF CLUB

- 7.1 The affairs of the Club shall be controlled by the Committee which shall consist of the elected officers above named (6.1(i) to (iv)), any 4 of whom shall form a quorum.
- 7.2 The Committee may form sub-committees to assist in any aspect of running the Club.
- 7.3 The Common Seal shall be held by the Secretary and may be used after a specific motion to do so is passed by the Committee.

8. FINANCIAL

- 8.1 No individual may make pecuniary gain from the activities of the club.
- 8.2 All monies received are to be receipted and paid to the credit of East Coast Bays Hockey Club in a registered bank chosen by the Committee.
- 8.3 Payments are to be made by cheque and must have two designated Club signatures on them. Club signatories shall be any two of President, Secretary, Treasurer.
- 8.4 The Committee shall keep proper books of account of the Club.
- 8.5 The AGM shall receive the Statement of Financial Performance and Statement of Financial Position for the year ended 31 December.
- 8.6 Any loan agreement proposed by the Committee must first be passed by 75% of members present at a SGM or AGM.
- 8.7
 - i. **Personal Benefit:**
Notwithstanding anything expressed or implied in these rules, the activities of the Club shall not be carried on for the personal pecuniary profit or benefit of any member or individual or associated person.
 - ii. **Payments to Members:**
No member of the Club or any person associated with a member shall participate in or materially influence any decision made by the organisation in respect of the payment to or on behalf of that member or associated person of any income, benefit or advantage whatsoever.
Any such income shall be reasonable and relative to that which would be paid in an arm's length transaction (being the open market value).

9. MEETINGS

- 9.1 **Annual General Meetings:**
 - i. ECB Hockey Club will hold an Annual General Meeting in the month of February
 - ii. The quorum shall consist of representatives of 25% of the total number of eligible votes.
 - iii. Written notification of the meeting and its date, time and venue shall be forwarded to members not later than 14 days prior to the date of the meeting.

- iv. Financial members can submit remits or recommendations no later than 7 days prior to the AGM.
- v. The President shall have a deliberate and a casting vote. Each financial member in attendance shall have one vote. Voting will be by a show of hands unless a secret ballot is requested and agreed to by a majority of the members present.
- vi. Proxy votes will be valid providing that they are in writing and lodged with the Secretary prior to the notified start of the meeting.

9.2 Special General Meetings:

- i. The Committee may at any time call a special general meeting. The provisions for an annual general meeting shall apply with the exception that 7 days advance notice shall be given to members and the only business able to be considered shall be that for which the SGM was requested.

9.3 Committee Meetings:

- i. These shall be chaired by the President. In their unavailability the Committee may elect a chairperson for the meeting.
- ii. At least 5 meetings shall be held annually.
- iii. A quorum will consist of 4 committee members
- iv. The Committee shall make decisions on the future of the club, operating activities, fund-raising, sponsorship, judicial matters, and any other matter decided by the Committee.
- v. Minutes of each Committee meeting shall be kept in club records.

10 ALTERATION OF CONSTITUTION

- 10.1 The constitution of this club may not be altered, added to or rescinded except by the consent of 75% of the total number of eligible votes present at a general meeting of the club. Any motion to alter rules must be in writing to the Secretary at least 7 days before the date of the meeting.

No addition to, or alteration or deletion of the amateur sports objects, Personal Benefit clause, Payments To Members clause or the Winding Up clause shall be made without the approval of the Inland Revenue Department (or its statutory successor in the approval of amateur sports promoters).

The provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document.

11 WINDING UP

- 11.1 The affairs of the club may be wound up upon a resolution to do so passed by 75% of members at a general meeting.
- 11.2 This resolution must be confirmed at another general meeting held 30 days after the date of the meeting in 11.1.
- 11.3 If upon the winding up or dissolution of the Club there remains, after the satisfaction of all its debts and liabilities any funds or property whatsoever, the same shall not be paid to or distributed among the members of the Club but shall be transferred to North Harbour Hockey Association to be held in Trust pending the reforming of ECB. After a period of 5 years NHHA may use the assets at its discretion.